

JOB DESCRIPTION – Care Companion Worker

The primary obligation of all WestHaven Ministry employees is to provide excellent personalized care to all of our residents in the context of a Christ centered residential community. All residents will be treated with respect and dignity. Residents' rights will be protected and upheld at all times. Communication with residents, families, and health care professionals will build and maintain the reputation of WestHaven as a competent long term care facility whose care standards meet or exceed those of the residential elder care industry and whose business ethics uphold the highest standards of an authentic Christian faith.

JOB TITLE: Care Companion Worker (CCW)

REPORTS TO: Lead PCA MedTech on Duty

STATUS: Non-exempt position paid an hourly wage.

POSITION SUMMARY:

CCW's are care support staffs assigned to provide personal care and attending to residents with memory impairments and/or physical limitations using companion care techniques approved by the WestHaven leadership team.

THREE ESSENTIAL FUNCTIONS of the CCW:

Essential Function #1 – Personal Care and Attending

Under the direction of the PCA MedTech on duty, CCW's provide direct personal care and attending to residents who require moderate to maximum assistance with activities of daily living and mobility.

- Provides bathing assistance according to the posted resident shower schedule.
- Provides assistance with daily dressing and grooming to assigned residents.
- Prepares residents scheduled to leave the premises for scheduled appointments and or on site visits from family and service providers as directed by the PCA MedTech or Director of Resident Services.
- Provides assistance with scheduled resident toileting, perineum care, hygiene, skin care, and support for episodic incontinence as the need arises.
- Provides assistance with resident mobility and transfers according to approved assistance protocols.
- Provides close monitoring of assigned residents with at risk behaviors (i.e. fall risk, aggression, etc.)

Essential Function #2 – Companion Care

The CCW engages residents in routine housekeeping and similar tasks of daily living. The objective of companion care shall always place resident participation ahead of task completion.

- Completes companion cleaning checklists in facility commons with resident participation.
- Provides dining room support and cleaning following serve out of meals and snack service times.
- Performs routine resident condition and status checks and reports to PCA MedTech on duty.
- Provides one to one and small group oversight and support and meals and other times as directed.

Function #3 – Adaptive Resident Activities

The CCW involves residents with special needs in planned and spontaneous activities as directed by the Activities and Transportation Coordinator and/or the PCA MedTech on duty.

- Leads recommended adaptive activities programs during resident waking hours.
- Adapts activities to insure participation at the highest level for all residents.
- Documents as requested resident participation and reports same to the DRS.

ADDITIONAL RESPONSIBILITIES:

- ❑ Completes and follows in house safety program and insures compliance with all safety laws (i.e. OSHA, Title 22, Fire Authority, etc..)
- ❑ Understands and promotes the community's fire and accident prevention, sanitation procedures, and use of fire safety equipment.
- ❑ CCW assist with evacuation or other support in an emergency.
- ❑ Performs other duties as assigned.

QUALIFICATIONS:

- Must profess a personal faith in Christ as Savior and have demonstrable evidence of the power of the Spirit of God over all matters of faith and conduct.
- Regular attendee or member of a conservative, bible-believing Christian church whose statement of faith is in agreement with that of the WestHaven ministry.
- Submission of an approved Pastoral Reference maintained and updated annually, which indicates regular attendance and good standing in a local church.
- Health screening or physical examination within six (6) months prior to employment, under or by a physician, which shows good general health; free from communicable disease; free of disabilities which would adversely affect the resident population to be served; and be physically, mentally, and occupationally capable of performing assigned tasks. (Health screening form will be provided.) Also must have a negative TB test. All must be on file within 7 days of start of work.
- Clear criminal record and fingerprint clearance prior to initial presence in facility.
- Drug free. Willing to submit to any drug screening as requested or required.
- Possession of valid Basic First Aid certificate.
- Must be 18 years of age.
- Must have current CA driver's license and a clear DMV record.
- Knowledge of and ability to conform to applicable laws, rules, and regulations under Title 22 for RCFE.
- Ability to handle confidential information.
- Ability to accept direction and work as a team player.
- Ability to conduct himself/herself in a pleasant, cooperative, and courteous manner.
- Ability to read, write, and speak English.

EXPERIENCE/EDUCATION/LICENSES/SKILLS

- High School Diploma or equivalency preferred.